

**EMERGENCY OPERATIONS PLAN  
ESF-1 Transportation Services**

***EMERGENCY SUPPORT FUNCTION 1***

***1. PURPOSE***

The purpose of ESF-1 in accordance with the City's Emergency Operations Plan is to ensure adequate transportation to residents that have be affected by an emergency situation requiring evacuation or necessary transportation to an area deemed safe by Emergency Officials. These areas may also be necessary for the distribution of supplies (commodities), medications, or shelter facilities.

***2. SCOPE***

The transportation function is intended to focus on immediate disruptions of local transportation agencies requiring additional transportation resources as necessary due to impacts on the transportation infrastructure (disasters and evacuations) or from surges in requirements placed on the City due to a local or regional emergency.

***3. SITUATION***

**3.1 Emergency Condition(s)**

- A. A major disaster or incident requiring a large scale evacuation and sheltering of residents or visitors has occurred in the City.
- B. Situation requires warning and notification to the public; mobilization of transportation resources; implementation of traffic control; and the opening of shelter(s).
- C. An incident has occurred as a result of an emergency disruption to multi-unit housing, a commercial structure or business area requiring transportation assets.

**3.2 Planning Assumptions**

- A. The City of New Haven Emergency Management Office or CAO
- B. Determine if the Emergency Operations Center will be opened.
- C. The Office of Emergency Management will coordinate transportation resources and assets with assistance from City mutual aid partners and other City agencies as described.

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- D. In a limited emergency where less than 100 residents may require transportation, the senior fire official will notify the Emergency Management Deputy Director(s) for necessary assets.
- E. Necessary resources will be placed on stand-by as needed.

**4. CONCEPT OF COORDINATION**

**4.1 General**

- A. Upon the threat and/or occurrence of an incident requiring transportation Assets, the Office of Emergency Management shall be notified.
- B. Coordination and execution of the City Emergency Operations Plan shall be maintained throughout the emergency. If local assets have been exhausted, notification to the Region 2 coordinator will be made.  
There may be an occasion when the Regional Emergency Support Plan and the Region 2 Office must be activated.
- C. Requests for information regarding transportation assets will be directed to the Emergency Operations Center if activated.

**4.2 Notification / Activation**

- A. During an emergency within the municipal boundaries of the City requiring transportation assets, the Office of Emergency Management shall be notified. The OEM will provide communication and platform support for the coordinated response of transportation asset with consultation from the Board of Education Transport Coordinator.

**5. SUPPORTING AGENCIES**

**5.1** The following agencies and contact information are listed below. Supporting agencies will do the best of their ability to conduct a coordinated response during emergencies as necessary. The following order of notification shall take place.

On weekdays between the hours of 6:00 am – 6:00 pm buses can respond within 15 minutes. During the evening and on weekends, buses can respond within 30 minutes.

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- A. City of New Haven, Board of Education  
Teddi Barra, Transportation Coordinator  
(W) 203-946-8418  
(C) 203-627-4711  
(H) 203-483-6574
  
- B. First Student Transportation Services  
Britt Liotta, Manager  
(W) 203-772-0626  
(C) 203-627-7401  
(H) 203-445-8164
  
- C. First Student Transportation Services  
Anthony Pacheco  
(W) 203-772-0626  
(C) 203-627-0136  
(H) 203-467-1352

**5.2** The following transportation assets and equipment are available for use.

- a. 195 Type I Buses Capacity (50) Adults
- b. 55 Type II Mini Buses Capacity (19)
- c. 9 Wheel Chair Buses with Hold-downs, 3 wheel chairs on each bus and 6-9 passenger seats

**6. MEMORANDUM OF UNDERSTANDING PENDING**

**7. TRAFFIC, TRANSPORTATION & PARKING**

New Haven's Transportation, Traffic and Parking Department is responsible for traffic safety / engineering and parking management. The department is organized into four groups.

- Traffic Control
- Parking Operations
- Safety Guards
- Transportation Planning

**7.1** Traffic Control responsibilities.

- Signal / Sign improvement
- Maintenance
- Pavement Markings
- Regulations in the Public right-of-way
- Supports the Traffic Authority and the DOT.

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**8. Emergency Condition**

- A. Major disaster or incident requiring a large scale evacuation and/or sheltering of residents or visitors has occurred in the City.
- B. Situation requires warning and notification to the public; mobilization of transportation resources; or the implementation of traffic control.
- C. Traffic, Transportation and Parking will coordinate with the Emergency Operations Center regarding signal outage, damage, and necessary changes to enhance the flow of traffic during the emergency period.

**9. *TRAFFIC AND PARKING DIRECTOR***

The Director of Traffic and Parking is responsible for the following:

- Restoring the City's traffic control system.
- Assisting in damage assessment, in particular, the disaster's impact on the City's streets and bridges.
- Coordinating with the Police and private contractors for vehicle towing.
- Assisting in evacuation route planning and posting.
- Advising the Mayor on the condition of road travel within the City, recommended street closings, alternate traffic route plans and parking restrictions and alternate parking locations.
- Coordinating with the New Haven Parking Authority, the New Haven Police Department, the Department of Public Works and other agencies to assure all of the necessary tasks are being completed and for all transportation safety aspects. This includes Commodity Distribution, emergency storage, staging, and shelter sites.