

**EMERGENCY OPERATIONS PLAN
ESF-13 Police Services**

EMERGENCY SUPPORT FUNCTION 13

1. PURPOSE

The purpose of Support Function 13 is during a disaster the New Haven Police Department is to maximize the survival of people, minimize injuries, preserve property, resources, and assist in returning the City of New Haven to normal conditions.

2. SCOPE

The potential hazards facing the City of New Haven include aviation accident, flood, hurricane, utility failure, winter storms, hazardous materials incidents, transportation accidents and attack. The Police Department is uniquely staffed, trained and equipped to handle many of the unusual occurrences caused by these disasters.

3. ASSUMPTIONS

In addition to those listed in the basic Emergency Operations Plan the following assumptions specific to the Police Department will be considered.

- Sufficient portions of the Police Department have avoided direct damage from the disaster and the department is still a functioning organization.
- Emergency backup electrical power is available at Police Headquarters and selected substations in sufficient quantity to maintain operations.
- The emergency situation may be of such scale that the full resources of the Police Department are not sufficient to carry out its assigned missions.
- Police Department personnel or their families may be disaster victims.
- Existing mutual aid agreements will be used if feasible. However, in all likelihood any significant disaster effecting New Haven will also impact Region 2 DEMHS.
- State or federal manpower and other resources such as the Connecticut National Guard may be made available to the City.
- Reports of crime and emergencies routinely responded to by the Police Department will continue to occur during the disaster and may increase in frequency and complexity.
- Many of the residents of the City will not comply with temporary disaster regulations such as evacuation orders.

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- The Police Department may be called upon to assist surrounding communities.
- Equipment, substations and other Police Department facilities may be in the effected area.
- Some routine Police Department activities such as investigations and undercover operations may have to be suspended for the duration of the emergency.
- Infrastructure damage may severely impact response to certain areas of the City.

4. ORGANIZATION

The Chief of the Department of Police Services, or anyone legally administering that office, has direct control over the department with the responsibility of assigning all personnel to their respective posts, shifts, details and duties; making rules and regulations concerning department operations and the conduct of all officers and personnel thereof. The Chief is responsible for the training, efficiency, safety and discipline of all personnel and for the care and custody of all property used by the department. The Police Chief's authority shall be limited only by the Mayor during a declared emergency.

4.1 POLICE CHIEF

The Police Chief is responsible as the lead agency for Law Enforcement and is responsible to plan, prepare, and prevent criminal activities. The Department's responsibilities as they relate to emergency response are listed, and are including, but limited to; any terrorist activities or terrorist activities not yet resulting in major loss of life, injury or property destruction, civil disturbances and rioting, hostage situations, and emergencies involving unexploded bombs or other forms of explosives, or the threat of their use.

The following positions within the NHPD can act as a designee for the Police Chief.

- Assistant Chief of Patrol Operations
- Assistant Chief of Administration
- Assistant Chief of Investigative Services
- Assistant Chief of Professional Standards
- Patrol Division Supervisors

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5. PLANNING

The Police Department will insure the following pre-emergency actions are accomplished.

- Develop necessary internal disaster operations plans and SOPs.
- Maintain current internal personnel notification and recall rosters.
- Identify an inventory list of resources and equipment appropriate for use in operations during emergencies or disaster situations. (See Resource Inventory list)
- Develop procedures for the protection of essential equipment during an emergency.
- Cooperate in pre-emergency training of department personnel in emergency management, radiological and hazardous materials protection, shelter operations, etc.
- Develop and maintain listings of critical facilities that may require additional security during disasters.
- Maintain radiological and hazardous materials detection devices.
- Establish procedures for decontamination of personnel, equipment, supplies, instruments and facilities in the event of a radiological or hazardous materials emergency.

6. OPERATIONS

On warning of a potential disaster or notification of an actual emergency, the senior police supervisor on duty will insure the appropriate members of the department are alerted. A close liaison with other City departments (fire, public works, emergency management, etc.) will be maintained at all times and the Mayor will be kept apprised of all police operations.

6.1 INCREASED READINESS

If sufficient time is available for an increased readiness phase, the listed actions will be accomplished.

- The Police Chief will call together the senior officers and other appropriate department personnel in order to brief them on the situation.

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- Disaster responsibilities outlined in the City's Emergency Operations Plan and internal Police Department plans will be reviewed by all personnel.
- Preparations to alert all personnel of the Police Department to report for duty will be reviewed and readied for implementation.
- Supervisors will review individual responsibilities with all personnel.
- Assist in the warning of the general public if necessary through the use of patrol car mounted public address systems or door to door notifications. The City's Mass Notification System will be utilized as the front line system.
- The operational condition of all equipment and vehicles will be thoroughly checked. All backup generators will be checked. All vehicles and appropriate equipment will be checked for fuel levels and topped off as necessary.
- A Police Department supervisor will be identified for assignment to the Emergency Operations Center.
- Provisions will be made for the safety and possible evacuation of any prisoners in the custody of the Police Department with assistance from the State Marshal's assigned to detention.

6.2 EMERGENCY

The following actions will be taken immediately to minimize the effects of the disaster on the community.

- Prevent looting, rioting, and other forms of civil disturbance and maintain law and order within the City.
- Damage assessments of their area of operation will be made by all police officers and reported to the Chief for forwarding to the Emergency Operations Center.
- Evacuation routes and access to and from evacuated areas of the City will be controlled by the Police Department.
- All personnel of the Police Department will be alerted for duty and given whatever guidance or instruction is required for the particular emergency.

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- A ranking Police Department representative will staff the Emergency Operations Center on a 24-hour basis.
- The state and surrounding communities may be contacted for possible mutual aid.
- Emergency operations will be conducted in the most efficient and expeditious manner in order to maximize survival of people and preserve property. All available manpower, equipment and other resources will be utilized.
- After the initial response, personnel and equipment resources will be assigned so as to allow for increased operations on a continuing twenty four-hour basis.
- Continually update an inventory of critical supply and materials resources and take all possible actions to maintain sufficient amounts for continued operations.
- With the assistance of the Traffic, Transportation & Parking, provide traffic control during the emergency. This may include street closings, re-designation of one way routes and vehicle towing.
- Provide for law enforcement and security at shelter(s) and other congregate care facilities and for personnel working in disaster areas.
- Provide Animal Control Officer to all Sheltering Operations.
- Secure critical City emergency facilities such as government offices, food stores, fuel supplies, etc.
- As determined by the Mayor and Police Chief, provide security for City personnel under direct, individual threat.
- Coordinate necessary external security, as determined by the Police Chief, at facilities critical to the City's emergency response and restoration such as hospitals, power generating plants, telephone switching sites, water treatment stations, etc.
- Specific patrol, arrest, investigation etc. tasks will be accomplished in accordance with standing department procedures.
- Provide for any necessary holding areas for anyone detained during the disaster.

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- The Incident Command System (ICS) shall be used as the framework for all operations involving the coordination of Police Department efforts with other departments and agencies.
- Provide bomb and explosive disposal as necessary.
- Coordinate temporary morgue facilities with the Health Department, notify the medical examiner and supervise casualty identification efforts, if needed.
- Assist with animal control in disaster areas of the City. Coordinate with agencies such as the DEMHS Region 2 Animal Response Team (R2ART) for temporary holding areas for pets of evacuated residents. Notification is requested through Emergency Management staff and forwarded to the DEMHS Region 2 Coordinator.
- Protect department records essential for continuing government functions.
- Provide necessary logistical support for food, water, batteries, emergency power and lighting, fuel, etc. for personnel under the control of the Police Department responding to the emergency.
- Coordinate with any state or federal law enforcement agency exercising jurisdictional authority within the City.

6.3 RECOVERY

Immediately following the emergency, actions will be taken to return the City to near normal conditions. The following recovery operations are the responsibility of the Police Department.

- Continue security activities at shelter facilities remaining in operation.
- Provide continuing monitoring and decontamination of personnel exposed to hazardous or radioactive materials.
- Continue logistical support to response personnel.
- Continue staffing the Emergency Operations Center until recovery activities end.

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- Assist with casualty identification and temporary morgue activities as needed.
- Assist with animal control in disaster areas of the City.
- Initiate any necessary reorganization, re-staffing or equipment replacement necessary to return the Police Department to full pre-disaster capability.

6.4 COMBINED OPERATIONS

Other departments of the City have disaster responsibilities that place them in subordinate roles to the Police Department. The Police Chief will integrate the personnel and equipment of these departments into the Police Department's overall operations. Personnel, materials, and equipment may also be available from outside agencies to support the disaster operations of the City. This may include:

- The Connecticut State Police.
- Municipal police departments with mutual aid agreements with the City.
- Connecticut Army and Air National Guard units.
- Local offices of federal law enforcement agencies.
- The Federal Emergency Management Agency (FEMA).
- The United States Coast Guard.

6.5 COMMAND AND CONTROL

- The Police Chief, or anyone legally administering the office, will exercise complete authority over all Police Department operations in the City in accordance with the directions of the Mayor and its mission assignments. The Chief will make such temporary assignments as are necessary to support emergency operations.
- When New Haven Police Department personnel are assigned on a mutual aid basis in another community, operational control will be exercised by the authority at the scene of emergency. At all times, the Chief of the New Haven Police Department will maintain the authority to cease mutual aid support and recall New Haven personnel.

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- Certain emergencies, such as hazardous materials spills, may occur at a point straddling the City's boundaries. The Police Chief is responsible for coordination with other involved police departments necessary to insure security of the disaster site.

7. HOST COMMUNITY RESPONSIBILITIES

The Police Chief, or designee, is in charge of the Police Department's emergency response operations, and will coordinate assigned activities with those of the OEM.

Responsibilities:

- Receives notification of an incident at the Millstone Nuclear Power Station or the Haddam Neck Plant by a radio or telephone call from the New Haven (PSAP).
- Verifies receipt of notification by voice recognition or a return telephone call.
- Reports as directed to the City EOC at the OEM to be briefed on the situation.
- Represents the Police Department at the City EOC and assists the Emergency Management in determining appropriate support actions.
- Briefs the Mayor on all actions being taken by the Police Department.
- After receiving authorization from the Mayor, the Police Chief places Police Department personnel on standby, or directs them to report to their duty stations.
- Maintains communications with Police Department personnel by radio or telephone.
- Directs Traffic Control activities supported by the Traffic and Parking Department, Southern Connecticut State University (SCSU) Police, and the Connecticut State Police.
- Provides support as necessary to maintain order at the Reception Center and shelters.
- Supports Emergency Management in Reentry Notification by providing notification to evacuees located in the City shelters.

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8. MASS DISPENSING SECURITY PLAN

The City of New Haven Department of Police Services has the responsibilities to perform overall security and law enforcement activities while the Health Department is engaged in mass dispensing of medicine to the residents of the City. These responsibilities include but are not limited to:

- Continued protection and assisting the Federal Marshal's with delivery the Strategic National Stockpile (SNS).
- Internal and external security around the Point of Dispensing POD(s).
- Traffic and Parking at POD(s).

Further information can be obtained by accessing the Security Plan in the Mass Dispensing Plan.

9. ADMINISTRATION

9.1 RECORDS

- The Police Department will maintain accurate records of all actions taken, funds expended, and materials or supplies obtained by purchase or other methods.

10.2 NHPD SUB-STATIONS

SUB-STATION	ADDRESS
Beaver Hills	386 Whalley Avenue
Dixwell	26 Charles Street
Downtown / Wooster Square	165 Church Street
Dwight / Kensington / West River	130 Edgewood Avenue
East Shore	826 Woodward Avenue
Fair Haven	255 Blatchley Avenue
Hill North	88-90 Hallock Street
Hill South	410 Howard Avenue
Newhallville / East Rock	596 Winchester Avenue
Westville / West Hills	333 Valley Street
Westville / West Hills	81 Brookside Avenue

ATTACHMENTS

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1. Resource Inventory for New Haven Police Department.

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ResourceDefinitionName	ResourceDefinitionType	ActualResourceName	AvailabilityStatus	ResourceOwnerTeamName	HowToRequest	POCEntityName	HomeLocationDescription
4X4 Pickup *	1	Blue Chevy	24/7	NHPD	946-6321	CCS	ESU 710 Sherman Parkway
4X4 Pickup *	1	Black Ford	24/7	NHPD	946-6321	CCS	ESU 710 Sherman Parkway
4X4 Pickup *	1	White Dodge	24/7	NHPD	946-6321	CCS	ESU 710 Sherman Parkway
4X4 Pickup *	1	Green Dodge	24/7	NHPD	946-6321	CCS	ESU 710 Sherman Parkway
4X4 SUV *	1	Blue Ford Expedition-2007	24/7	NHPD	946-6321	CCS	ESU 710 Sherman Parkway
4X4 SUV *	1	Blue Ford Expedition-1997	24/7	NHPD	946-6321	CCS	ESU 710 Sherman Parkway
4X4 SUV *	1	White Ford Expedition-2000	24/7	NHPD	946-6321	CCS	ESU 710 Sherman Parkway
4X4 SUV *	1	Green Ford Expedition-2000	24/7	NHPD	946-6321	CCS	ESU 710 Sherman Parkway
4X4 SUV *	1	Red Ford Expedition 2002	24/7	NHPD	946-6321	CCS	ESU 710 Sherman Parkway
4X4 SUV *	1	White Ford Exped.-Traffic-2001	24/7	NHPD	946-6321	CCS	ESU 710 Sherman Parkway
4X4 SUV *	1	Lt. Blue Ford Expedition-	24/7	NHPD	946-6321	CCS	ESU 710 Sherman Parkway

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		1997(Animal Shelter)						
ATV Side By Side *	1	Gator	24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
Bomb Squad/Explosives Team	2		24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
Box Truck *		Blue Dodge-1973(Swat)	24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
Box Truck *		White GMC-2000	24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
Generators	other	Portable 5KW (Dive)	24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
Light Tower, 20kw Portable generator *			24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
Public Safety Dive Team	3		24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
SWAT/Tactical Teams	3		24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
Trailer- tow along *		8x10 ESU (Riot Control)	24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
Trailer- tow along *		8 x 26 Dive	24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
Trailer- tow along *		8x26 WMD	24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
Trailer- tow along *		8x16 Traffic-DUI	24/7	NHPD	946-6321	J.Witkowski	ESU	1 Union Ave
Trailer- tow along *		8x23 Horse Trailer	24/7	NHPD	946-6321	J.Witkowski	Traffic	Edgerton Park
Truck with Power Lift Gate *		Ford -1982	24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
Truck with Power Lift Gate *		Ford - 1996	24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
Mechanics Truck-air Compressor, tools *		Portable air compressor-50 gal.	24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
Non-Typed Vehicle		Lenco Bearcat-Armored	24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
Non-Typed Vehicle		Zodiac 23ft boat (rubber)	24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway

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Non-Typed Equipment		Bomb Containment Vessel-WMD	24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway
Non-Typed Equipment		(4) Portable Walk through Magnatometers	24/7	NHPD	946-6321	CCS	ESU	710 Sherman Parkway