

EMERGENCY OPERATIONS PLAN

Host Community Plan

PREFACE

New Haven is one of the municipalities charged with receiving evacuees in the event relocation of the residents living in the Town's of Lyme, Old Lyme and East Lyme that area that may be affected from an accident that has occurred at the Millstone Nuclear Power plant. Planning, preparations and equipment repositioning have been accomplished by Northeast Utilities to insure this can be accomplished. This section is New Haven Responsibilities of the overall Host Community Plan, and is included in the City Emergency Operations Plan for reference as a basis for department level familiarization and planning. **NOTE:** The complete State of Connecticut Radiological Emergency Response Plan is available for review and the City's required response actions at the Emergency Operations Center.

RADIOLOGICAL EMERGENCY RESPONSE PLAN AND PROCEDURES LOCAL AGENCIES

INTRODUCTION

Section 2.0 contains a description of responsibilities for each of the Host Community agencies in the event of a radiological emergency at a nuclear power plant resulting in an evacuation. Overall operations are essentially the same for all host communities except of the specific titles of officials and locations at which certain activities take place.

In effect, this section describes who will represent each agency at the town's Emergency Operations Center, and direct field personnel in support of emergency actions as authorized by the Chief Elected Officer or designee as the Director of Emergency Operations Center.

Individual agency responsibilities for the recommended primary and support actions are summarized in Attachment 1- *New Haven Agency Responsibility Matrix* in this section.

2.1 MAYOR

The Mayor, or designee, is in command of the emergency response for the City of New Haven, with assistance from the Emergency Management Director or designee.

Responsibilities:

- Receives notification by a radio or telephone call from the EOC Deputy Director.
- Verifies receipt of notification by voice recognition or a return telephone call.
- Reports to the City EOC at the OEM to evaluate the situation based on follow up information from the State EOC.
- Maintains communications with all necessary City agencies.

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- Authorizes appropriate media announcements in coordination with the State EOC /Joint Information Center at the Hartford Armory.
- Authorizes the EOC Deputy Director to implement emergency response actions as described in Attachment 1 - *New Haven Agency Responsibilities Matrix*, in this section.
- Ensures that evacuees are kept informed of events.
- Authorizes the notification of agency heads and Reception Center personnel when evacuees may return home.
- Recommends to the EOC Deputy Director any changes in the Mayor's sections of the City of New Haven Radiological Emergency Response Plan and Procedures (RERP).
- Authorizes the scheduling of training sessions for the New Haven emergency staff.
- Authorizes participation of city personnel in drills and exercises coordinated by the Connecticut Department of Emergency Management & Homeland Security.
- Participates or designates a representative from the Mayor's Office to participate in drills and exercises coordinated by the EOC.

2.2 OFFICE OF EMERGENCY MANAGEMENT / EMERGENCY OPERATIONS CENTER

Under the direction of the Mayor or designee, the Emergency Management Director will coordinate the emergency responses of the City of New Haven.

Responsibilities:

- Receives notification of an incident at the Millstone Nuclear Power Station or the Haddam Neck Plant by a telephone call from the New Haven Public Safety Answering Point (PSAP).
- Verifies receipt of notification by voice recognition or call back telephone call to the dispatcher.
- Notifies the Mayor, Chief Administrative Officer, and the Executive Assistant.
- Directs the notification of agency heads in the dispatcher's call-out list.
- Reports to the City EOC to evaluate the situation and to assist the Mayor/designee when he/she arrives at the City EOC.

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- Ensures that communications is maintained with the Reception Center, shelters, City agencies, contiguous communities, and State agencies as necessary, telephone or radio located in the City EOC.
- Maintains contact with the Region 2 Coordinators Office for status of event.
- Coordinates the implementation of support emergency actions as described in Attachment 1 - *New Haven Agency Responsibility Matrix*, in this section.
- Assists the Mayor in briefing primary and support agencies in their responsibilities and assignments.
- Directs the activation of the City's Reception Center and shelters identified in Section 5.0, Facilities and Equipment.
- Ensures that traffic control operations are adequate to facilitate prompt and safe access to Reception Center and shelters.
- Coordinates evacuee accountability and record keeping on all evacuees registering at the New Haven Reception Center.
- Maintains radiological records on all evacuees and emergency workers being monitored and decontaminated.

2.3 POLICE DEPARTMENT

The Police Chief, or designee, is in charge of the Police Department's emergency response operations, and will coordinate assigned activities with Emergency Management.

Responsibilities:

- Receives notification of an incident at the Millstone Nuclear Power Station or the Had-dam Neck Plant by a radio or telephone call from the New Haven (PSAP).
- Verifies receipt of notification by voice recognition or a return telephone call.
- Reports as directed to the City EOC (Hall of Records) to be briefed on the situation.
- Represents the Police Department at the City EOC and assists the OEM Director in determining appropriate support actions.
- Briefs the CEO on all actions being taken by the Police Department.
- After receiving authorization from the Mayor, the Police Chief places Police Department personnel on standby.

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- Directs Traffic Control activities supported by the Traffic and Parking Department, Southern Connecticut State University (SCSU) Police, and the Connecticut State Police.
- Provides support as necessary to maintain order at the Reception Center and shelter(s).
- Coordinates assigned support activities with those of Emergency Management as described in Attachment 1 - *New Haven Agency Responsibility Matrix*, in this section.

2.4 FIRE DEPARTMENT

The Fire Chief or alternate is in charge of the Fire Department's emergency response operations, and will coordinate assigned activities with Emergency Management.

Responsibilities:

- Receives notification of an incident at the Millstone Nuclear Power Station or the Haddam Neck Plant by a radio or telephone call from the NHPSAP.
- Verifies receipt of notification by voice recognition or a return telephone call.
- Reports as directed to the City EOC to be briefed on the situation.
- After receiving authorization from the Mayor, the Fire Chief places the appropriate Fire Department personnel on standby, or directs them, via radio or telephone, to report to their duty stations.
- Maintains communications with Fire Department personnel by radio or telephone.
- Represents the Fire Department at the City EOC, and assists the Mayor and OEM Director in support actions as described in Attachment 1 *New Haven Agency Responsibility Matrix*, in this section.
- Directs Radiation Exposure Control, monitoring and decontamination activities.
- Coordinates decontamination activities with those of Emergency Management and the New Haven Area Special Hazards Team (NASH).

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2.5 NEW HAVEN PUBLIC SAFETY ANSWERING POINT

The New Haven Public Safety Answering Point (PSAP) serves as the Emergency Communications Center for the City.

Responsibilities:

- Receives notification of an incident at the Millstone Nuclear Power Station or the Haddam Neck Plant from the State Department of Emergency Management & Homeland Security (DEMHS) Region 2 Coordinator's Office.
- Verifies receipt of notification by voice recognition or telephone call to the State to the Region 2 Coordinator.
- Logs message as given by the Region 2 Coordinator.
- Notifies the OEM before notifying the appropriate City of New Haven's agency heads by radio or telephone.
- Provides the EOC staff with updated information regarding the status of the incident, and will facilitate ongoing communication between these City agencies and State agencies.

2.6 TRAFFIC, TRANSPORTATION & PARKING

The Director of Traffic, Transportation & Parking or designee is in charge of the Traffic and Parking Department's emergency response operations and will coordinate assigned activities with those of the Emergency Management.

Responsibilities:

- Receives notification of an incident at the Millstone Nuclear Power Station or the Haddam Neck Plant by a radio or telephone call from the EOC.
- Verifies receipt of notification by voice recognition by a return telephone call.
- Reports as directed to the City EOC to be briefed on the situation.
- Places Traffic and Parking Department personnel on standby, or directs them to report to their duty stations, via radio or telephone.
- Maintains communications with Traffic and Parking Department personnel by radio or telephone.
- Supports the New Haven Police Department in traffic control.

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- Coordinates the activities of the Traffic and Parking Department with those of the New Haven Police Department, the Connecticut State Police, and the SCSU Police.

2.7 DEPARTMENT OF PUBLIC WORKS

The Director of Public Works, or designee, is in charge of the Public Works Department's emergency response operations and will coordinate assigned activities with Emergency Management.

Responsibilities:

- Receives notification of an incident at the Millstone Nuclear Power Station or the Haddam Neck Plant by a radio or telephone call from the NHPSAP.
- Verifies receipt of notification by voice recognition or, if necessary, a return telephone call.
- Reports to the New Haven EOC (Hall of Records) to be briefed on the situation.
- After receiving authorization from the Mayor, the Director places the appropriate Public Works personnel on standby, and directs them to report to their duty stations.
- Maintains communications with Public Works personnel by radio or telephone.
- May support the Fire Department in decontamination set-up and activities.
- Supports emergency response activities as described Attachment 1 - *New Haven Agency Responsibility Matrix*, in this section.

2.8 HEALTH DEPARTMENT

The Director is in charge of the Department's emergency response operations and will coordinate assigned activities with Emergency Management.

Responsibilities:

- Receives notification of an incident at the Millstone Nuclear Power Station or the Haddam Neck Plant by a telephone call from the NHPSAP.
- Verifies receipt of notification by voice recognition or, if necessary, a return telephone call
- Reports as directed to the City EOC to be briefed on the situation.

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- After receiving authorization from the Mayor, the Director places the appropriate Health Department personnel on standby, or directs them to report to their duty stations, via telephone.
- Supports evacuee accountability tasks by providing administrative assistance as needed.
- Coordinates assigned emergency support activities with those of Emergency Management and the other support agencies as described in Attachment 1 - *New Haven Agency Responsibility Matrix*, in this section.
- Provides Potassium Iodine disbursement and assists with food and water quality control, waste disposal, and mobilization of school health and public health nursing staffs for emergency first aid if necessary.
- Coordinates public health and medical services with services available at the hospitals, if necessary.
- Recommends to the Emergency Management Deputy Director changes to the Health Department's sections of the City of New Haven RERP&P.

2.9 EDUCATION DEPARTMENT

The Chief Operating Officer, or designee, is in charge of the Department's emergency response operations, and will coordinate response activities with those of the Emergency Management.

Responsibilities:

- Receives notification of an incident at the Millstone Nuclear Power Station or the Haddam Neck Plant by a telephone call from the NHPSAP.
- Verifies receipt of notification by voice recognition or, if necessary, a return telephone call.
- Reports as directed to the City EOC to be briefed on the situation.
- Places Department personnel on standby, or directs them to report to their duty stations, via telephone.
- Maintains communications with Department personnel by telephone.
- Coordinates support activities with those of Emergency Management and the other support agencies as described in Attachment 1 - *New Haven Agency Responsibility Matrix*, in this section.

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2.10 AMERICAN RED CROSS

The American Red Cross Headquarters in Farmington Connecticut is in charge of the Red Cross's Local Chapter emergency response operations, and will coordinate shelter activities with the Office of Emergency Management Office under the command of the Mayor.

Responsibilities:

- The American Red Cross Headquarters in Farmington, CT will receive notification of an incident at the Millstone Nuclear Power Station or the Haddam Neck Plant by the Connecticut Office of Emergency Management (OEM) Operations Officer at the State Emergency Operations Center (EOC).
- The Red Cross Director at headquarters will respond to a request from the State OEM or host community to activate the shelter.
- A Red Cross liaison will represent the Red Cross at the EOC, under the direction of the Red Cross Director and maintain communications with Headquarters in Farmington.
- The local Red Cross chapter will provide an Operations Section Chief.
- The local Red Cross chapter will provide a liaison to the Host Reception Center.
- The Red Cross local chapter will provide services as described in the American Red Cross Mass Care--Preparedness and Operations of the Disaster Services Regulations and Procedures (ARC3031).
- The Director of Disaster Services recommends any changes to the Red Cross section of the Host Community Radiological Emergency Response Plans and Procedures.

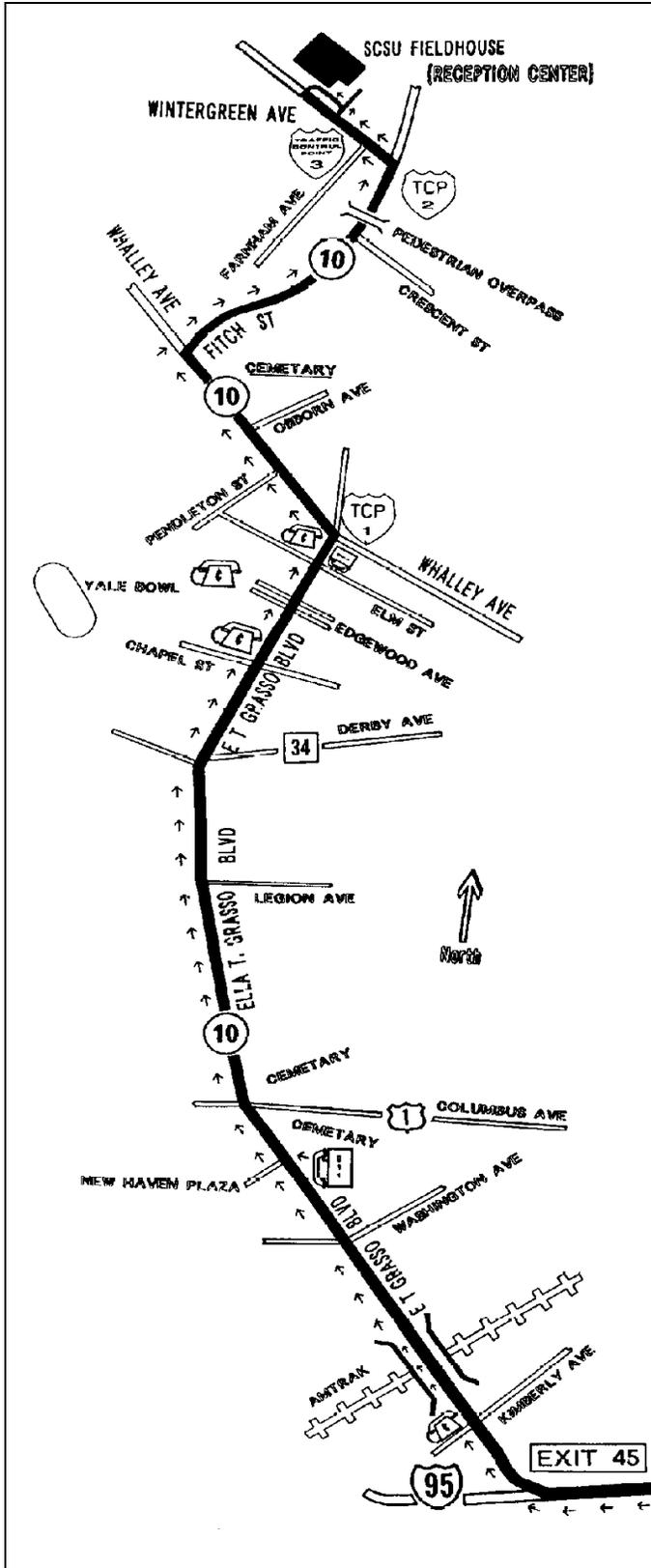
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**City of New Haven
Agency Responsibility Matrix - Host Community**

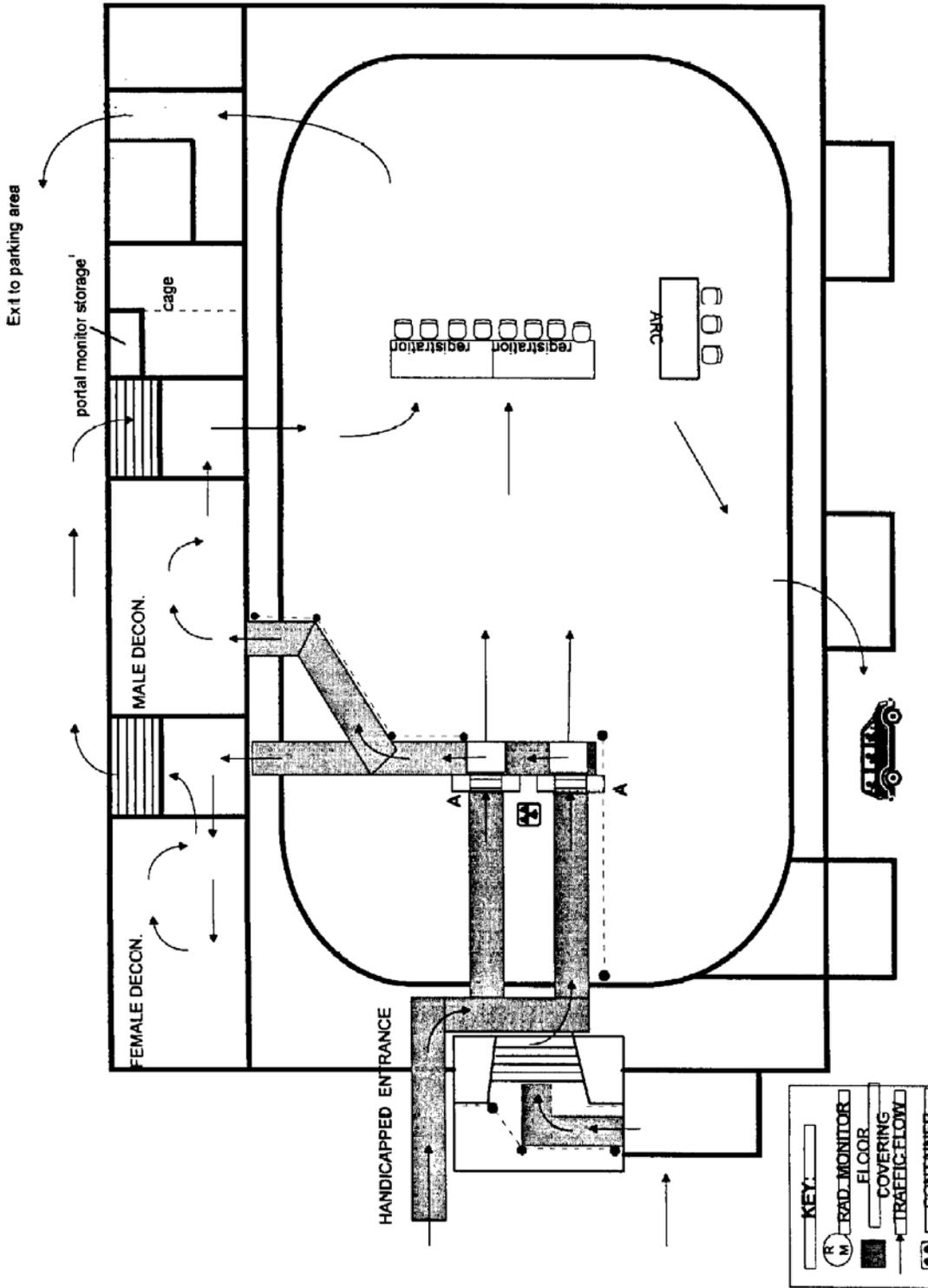
CITY AND PRIVATE AGENCIES	A	B	C	D	E	F	G	H	I	J	K	L	M
Mayor's Office													
Emergency Management		S	S			P						P	
Police				P				P			S	S	
PSAP	P	P											
Fire					S		P				P		
Traffic & Parking				S									
Public Works							S			S			
Health						S				P			
Education						S							
American Red Cross													P
Hospitals					S								
C-Med					P								
SCSU Police				S									

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|-------------|------------------------|--------------------|---------------------|
| P PRIMARY | A Initial Notification | E Emergency Medi- | I Social Services |
| | B Emergency | cal | J Public Health and |
| S SECONDARY | C Communications | F Service | K Sanitation |
| | D Direction and | G Evacuee Account- | L Fire and Rescue |
| | Control | ability | M Reentry Notifica- |
| | E Traffic Control | H Radiation Expo- | tion Shelter |
| | | sure Control | |
| | | Law Enforcement | |

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